



PaRK IS Information

PRAÇA DE ESPANHA | GENERAL FEES | 2022-23

PaRK INTERNATIONAL
SCHOOL



2022-23 SCHOOL YEAR
PaRK International School
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INFORMATION | PRAÇA DE ESPANHA | 2022-23

In this document you can find practical information about the 2022-23 school year.

Enrolling your children at PaRK International School reflects an important decision in their lives and future, as well as the recognition that the rules and values defended by the school are important and in line with the families who choose us to have a leading role in the education of their children - we rely on your help in complying with and standing up to PaRK IS guidelines and spirit!

Any questions, please feel free to contact us.

1. MISSION

PaRK IS' mission is to guide and inspire students to be successful and happy in their adult lives.

2. GRADES OFFERED IN 2022-23

PRAÇA DE ESPANHA

Early Learning School: 1 Year | 2 Years | 3 Years | 4 Years | 5 Years
Junior School: Grade 1 | Grade 2 | Grade 3 | Grade 4

3. SCHEDULE*

Opening Hours	8 am to 7 pm**
School Schedule	8 am to 6 pm
Teaching Schedule	
- 1-2 Year Olds	9:30 am - 4:30 pm
- 3-5 Year Olds	9:00 am - 4:30 pm
- Grade 1	8:45 am - 4:00 pm
- Grades 2-4	8:30 am - 4:00 pm

* Subject to changes due to COVID-19 requirements

** In August the opening hours are from 8:30 am to 6 pm

4. CALENDAR

- BEGINNING AND END OF THE SCHOOL YEAR

	START	END
Early Learning School	Current Students: September 5, 2022 New Students: - Group I: September 6, 2022 - Group II: September 7	June 30, 2023
Junior School	Grade 1, Grade 3: September 5, 2022 Grade 2, Grade 4: September 6, 2022	

- CLOSING DATES

PaRK International School is closed on public holidays, Lisbon's official holiday (June 13th) and the following days:

- October 31, 2022 (Junior School)
- December 26, 2022 to January 2, 2023
- February 20, 2023
- April 6 & 7, 2023
- August 14 to 31, 2023

Please find [HERE](#) the Portuguese calendar, with all national holidays.

- SCHOOL BREAKS

Autumn Half Term	Winter Break	Spring Half Term	Spring Break	Summer Break
31-10-2022 04-11-2022	19-12-2022 02-01-2023	20-02-2023 24-02-2023	03-04-2023 14-04-2023	01-07-2023 31-08-2023

June 9 will be non-academic: students attending school will have activities organised.

5. FEES

For the 2021-22 school year the fees are:

2021-22	Enrolment (New Students)	Renovation (Current Students)	Payment Options		
			Monthly (x12)	Termly (x3)	Annually (x1)
Early Learning School (1-2)*	€800.00	€500.00	€581.50	€2,326.00	€6,978.00
Early Learning School (3-5)*	€850.00	€535.00	€649.58	€2,598.33	€7,795.00
Junior School (Grades 1-4)*	€1,200.00	€630.00	€866.17	€3,464.67	€10,394.00

* Meals Included

- Notebooks, textbooks and guided reading books

All notebooks, manuals and school books will be provided by the school. At the end of the school year, students must return the manuals and school books in good condition, showing only the normal wear expected for a year. In the case of books being written, or they wear beyond the expected, its value will be charged to the student, at the end of the school year. If there is a need to replace a book due to damage or loss, it will be charged, but it will still be owned by PaRK IS.

- Devices

PaRK IS has a Bring Your Own Device (BYOD) Programme. In Grade 4 students must have a personal iPad.

- Registration/Enrolment Renewal

New students' registration fee is due at the time of acceptance. Payment can be made by bank transfer, cheque or tickets.

Current student enrolment renewal fee is charged in February by direct debit.

- Tuition and payment options

Registration/renewal implies the payment of the annual tuition.

The annual fee can be paid:

- Monthly, in 12 instalments (by direct debit and/or tickets)
- Per term, in September, January and April (by direct debit and/or tickets)
- In full, during September (by bank transfer and/or tickets)

- Sibling Discount

Families with three or more children enrolled benefit from a 10% discount on the annual tuition applicable to the third youngest child onwards.

- Extension Period

Parents/Guardian may opt for the extension period, until 7 pm. This period is supervised with a cost of 50€ per month.

- Meals

The mid-morning snack, lunch and afternoon snack are included in the tuition.

- Other charges not included in the annual tuition

- Uniform (official, sports and everyday)
- Diapers
- Individual school supplies
- Field Trips (18,5€ each)
- Extension Period (6 pm - 7 pm)
- Annual Photos (optional)

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- School Trips (optional)
 - Extracurricular activities (optional)
 - Psycho-pedagogical Support

6. OTHER INFORMATION

- We may require both parents' approval to accept the registration.
- We only accept pre-registration for the current and the next school year.
- The child's school year is determined by his/her birth date, the cut-off date being the month of September.
- The payment of the registration/renewal represents a commitment of frequency for the entire school year to which it relates and is non-refundable.
- In June the formal enrolment has to be done in person. By then parents must deliver the necessary documents for the student process, including the Rules of PaRK International School signed.

7. NEW STUDENTS ADMISSION PROCESS

1. Expression of interest to know the school/educational project

The information request can be done online or by email (admissions@park-is.com). We will need the child's name and date of birth.

2. Pre- Enrolment

If interested in enrolling your child, you may submit an application form using the link sent by the Admissions Office.

Candidates are placed on the waiting list by date of application and are later scheduled to visit. Siblings of current and former students have priority in admission.

3. Application

Visits to the school are scheduled by the Admissions Office (admissions@park-is.com), after filling out the form with the child's data.

Applications are accepted from October of the preceding year of entrance and are only valid for the following school year.

Although students typically join PaRK International School at the beginning of the school year, admissions are accepted and welcomed throughout the year. In case of vacancy and the student being admitted, he/she can start school in the middle of the year, after following the normal process of enrolment.

4. Confirmation of Interest

If you are interested in continuing the process, a Candidate fee of 80€ is required (non-refundable).

5. Interview (Junior Schools onwards)

From Grade 1, an interview with the future student is part of the admission process and will be scheduled after the first visit of the Parent/Guardian to the school. It may still be necessary to have a specific assessment to some(s) discipline(s), if the Section Head deems important to have additional information.

6. Acceptance

The child's admission is determined by the School Board with the advice of the Section Head. The decision is communicated by email to the parents along with the necessary steps to complete the enrollment.

If necessary, PaRK IS can request a "Clearance Letter" to the Parent/Guardian, which must be requested by them to the student's current school.

By enrolling a student in PaRK International School, Parent/Guardian agree to comply with the information stated in this document.

7. Formal Registration

The official registration takes place, in person, in June. At that time, the Parent/Guardian must deliver the necessary documents to the student's process, including PaRK International School Rules signed.

Thank you for considering PaRK International School for your child!