
Date: July 8, 2022

Subject: Important information for the Academic Year 2022-23 | Restelo

Dear Parents,

Firstly, we want to thank you for choosing PaRK International School for the next school year for your child(ren) – we will work to exceed all your expectations!

Please read carefully all points (10) of this circular.

1. START OF THE YEAR

To better start the year and to give children the opportunity to get to know the school and the teachers in the best way (especially new students) we will have different starting days:

- Early Learning (1 - 5 Year Olds)

All children who attended the school in the 2021-22 academic year will start classes on September 5. New students will begin classes between September 6 and 7:

- 1 & 2 Year Olds and 18 Months: New students with names beginning with the letters A through L will start school on September 6; children with names beginning with the letters from M to Z will start school on September 7. All children start on September 8 (students attending school on the 6th will not attend school on the 7th).
- 3 Year Olds: Former students will start the school year on September 5 and new students on September 6.
- 4 Year Olds: Former students will start the school year on September 5 and new students on September 6.
- 5 Year Olds: Former students will start the school year on September 5 and new students on September 6.

- Junior School (Grade 1-4)
- Grade 1: All students will begin classes on September 5. On the first day of school, parents are invited to start the day with them at 8:45 am to meet the teacher and the other students.
- Grade 2: All students will begin classes on September 6.
- Grade 3: All students will begin classes on September 6.
- Grade 4: All students will begin classes on September 6.

2. FIRST DAY: STUDENTS NEED TO BRING TO SCHOOL

- **Early Learning School - 1 Year Olds, 18 Months, 2 and 3 Year Olds**
 - Pacifier (with case)
 - Comfort toy or blanket
 - Family Photo
 - Change of daily uniform properly identified
 - Storage [Box](#) for the change of clothes (suggestion: [IKEA box](#))
 - Reusable Water Bottle (2 & 3 Year Olds)
 - Diapers
 - Hair Brush
 - Hat (school uniform)
- **Early Learning School - 4 and 5 Year Olds**
 - Change of clothes properly identified (school uniform obligatory)
 - Storage Box for the change of clothes (suggestion: [IKEA box](#))
 - Reusable Water Bottle
 - Hat (school uniform)
- **Junior School (Grades 1-4)**
 - All school materials (please refer to point 9 on this document) must be properly identified. The books will be delivered in the first week of school along with the Mandatory Pack.
 - Reusable Water Bottle

PaRK International School reserves the right not to accept, on the first day of school, a child that has not delivered the required documents.

3. PARENTS' FIRST MEETINGS

At the first parent meeting, teachers will present the educational project and explain the dynamics for the 2022|23 school year¹. The dates and hours are as follows:

	Class	Date	Time
Early Learning (1 - 5 Year Olds)	1 Year Olds	Sept 2	09:00 am
	18 Months	Sept 2	09:00 am
	2 Year Olds	Sept 2	10:00 am
	3 Year Olds	Sept 2	11:00 am
	4 Year Olds	Sept 2	12:00 pm
	5 Year Olds	Sept 2	13:00 pm

	Class	Date	Time
Junior School (Grade 1 - 4)	Grade 1 A	Sept 1	12:00 pm
	Grade 1 B	Sept 1	1:00 pm
	Grade 1 C	Sept 1	2:00 pm
	Grade 2A	Sept 5	12:30 pm
	Grade 2B	Sept 5	13:30 pm
	Grade 3A	Sept 5	08:30 am
	Grade 3B	Sept 5	09:00 am
	Grade 4A	Sept 1	09:00 am
	Grade 4B	Sept 1	09:30 am

¹ The school reserves the right to make changes to the dates in order to ensure the proper functioning of the school; parents will be properly and timely informed of any change.

4. EXTRACURRICULAR ACTIVITIES

There are a number of extracurricular activities (subject to a minimum and a maximum number of children enrolled) available after school hours. All activities have limited vacancies which will be given in order of enrolment.

The description, prices, schedules and extracurricular activities enrolment form will be sent by email no later than August 12th and parents have until September 15th to enrol their child.

5. CLOSING DAYS

PaRK International School is closed on public holidays, Lisbon's official holiday (June 13th) and the following days:

- October 31st, 2022 (Junior School)
- December 26th to 30th, 2022
- January 2nd, 2023
- January 3rd, 2023 (Junior School)
- February 20th, 2023
- April 6, 2023
- April 10, 2023
- August 14 to 31, 2023

Portuguese calendars available for [2022](#) and [2023](#) including all national holidays.

6. SCHOOL BREAKS

Autumn Half Term	Winter Break	Spring Half Term	Spring Break	Summer Break
31-10-2022 04-11-2022	19-12-2022 03-01-2023	20-02-2023 24-02-2023	03-04-2023 14-03-2023	03-07-2023 04-09-2023

June 9th will be non-academic for Early Learning School and Junior School Students: students attending school will have activities organised.

7. SCHEDULES

The school schedule is from 8 am to 6 pm. From this time to 7 pm it is considered an extension period. During August the school is open from 8:30 am to 6 pm.

It is essential that children be punctual so that they have a successful school life.

- Arriving at school: Children must arrive no later than their specific entry time – activities will begin at this time and it is important that children are present from the beginning. Children are in school activities outlined by the educational programme from:
 - Early Learning (1-5 Year Olds):
 - 1-2 Year Olds: 9:30 am to 4:30 pm
 - 3-5 Year Olds: 9:00 am to 4:30 pm
 - Junior School (Grades 1-4): 8:30 am to 4:00 pm

- **Exiting school:** please respect the schedule chosen at the beginning of the year (with or without extension) thus it is the only way we can guarantee the safety of all students – the number of adults who remain at extension follows a ratio that depends on the number of children present. If there is the need for a student to leave before, the school should be notified.

8. UNIFORMS

Uniform orders should be placed using the [online platform](#). The uniform invoices are sent by email when the purchases are ready to be collected and charged by direct debit.

Please note that uniforms are mandatory for all students. The uniform is important and should always be respected by students. All uniform items must be in good condition and of an appropriate size to guarantee students are well presented.

Please refer to [PaRK IS Uniform Rules](#) if you have any questions.

9. MATERIALS

In order to make life easier for our families and prevent them from having to go to the usual places that always have a large turnout, PaRK IS students will be able to purchase all school supplies at school, through a partnership with SetOffice.

Interested parents can purchase the school supplies online, filling out [THIS FORM](#). The order will be delivered to the students at the beginning of the school year. SetOffice will confirm the order by email with the payment details, which can be made by MBWay or bank transfer. Please send all enquiries about the material purchases to the email address store@park-is.com.

[HERE](#) is the list of necessary materials, per year group, which includes the specifications for the required iPads (Grade 4).

10. CONTACTS

For any academic questions, do not hesitate to contact your Head of Cycle:

- Early Learning School: Filipa Gomes (fgomes@park-is.com)
- Junior School: Inês Teixeira (iteixeira@park-is.com)

For any operational question, please contact your school assistant: Felipa Fonseca (ffonseca@park-is.com).

Thank you very much and welcome to a new school year at PaRK International School!